

You currently have an adjustment on your Schedule of Adjustments which provides access to a bookable study room in the University libraries. Please bear in mind these rooms are in high demand and we rely on students being courteous and considerate to ensure these rooms are able to operate as efficiently as possible.

When using the room please comply with the following regulations:

1. Bookings can be made for a maximum session of 4 hours once a day
2. Rooms are for individual usage and are not available for group work\*
3. If studying with music headphones must be used
4. Eating is not permitted in any of the study rooms
5. Do not use the room to make social mobile calls and keep all other calls, including Teams meetings, to a minimum as this can disrupt other users
6. Lock the door when you leave the room
7. If the room is vacant but booked, you may use the room until the booker shows up for their session
8. Ensure you take all belongings with you when you leave and do not leave personal belongings in the room
9. Leave the space clean and tidy and remove all litter

**\*Students may be accompanied by support workers**

With thanks,

The Disability Team

Disability and Learning Support Service  
University of Edinburgh  
Third Floor,  
The Main Library Building  
George square  
Edinburgh EH8 9LJ

Tel: 0131 650 6828

**If you require this document in an alternative format please contact Viki Galt on 0131 650 6645 or email viki.galt@ed.ac.uk**

